Class Tasks B1.1
Simple Data Entry Forms
Student Worksheet

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Class Task 1.1 – Basic Data Input Forms

These questions relate to the supplied Student Database.

Note

- The structure of the tables provided should not be changed in any way, e.g. do not add validation, do not change data types.
- You will only be required to use tblStudent, tblExamBoard and tblQualification tables only.
- You will be required to create a data input form with the appropriate controls and formatting.
- You must save your forms with appropriate names, so that you can identify them later.
- You will provide evidence of your form as screen-prints that must show:
    - the ***DESIGN*** view and ***FORM*** view of all the forms you have created
    - the ***DESIGN*** view of any queries you have created and used with the forms including fields and criteria
    - the ***DATASHEET*** view of any queries you have created and used with the forms
    - details of any calculations, validation and macros/code you have created and used with the forms.
- Ensure sufficient information is provided to allow a competent third party to maintain the database.
- **Time allowed: 75 minutes.**

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Form A – Exam Board Input

In the supplied Student Database, create an efficient interface that will facilitate database input by producing a form ***frmExamBoardInput*** to add a new qualification.

- The form should be ready for data entry.
- The user should be able to enter the name of the exam board.
- The user should be able to select whether the exam board is OFQUAL approved.

Your form will be formatted with the following requirements:

- It will have a sensible title.
- There are instructions on how to use, asterisk(s) where data entry is required.
- The Field widths are appropriate for data they will hold.
- The Layout is good and consistent.
- Any ID field is disabled.
- There are relevant, consistent, easy to read labels (e.g., spaces).
- There is a well-labelled, functional Save button.

Form Designer

Overall Form View

Form is ready for Data Entry

Drop Down – OFQUAL Approval

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Form B – Qualification Input

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Form C – Student Input

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Class Task 1.2 – Basic Data Input Forms

These questions relate to the supplied Customer Order Database.

Note

- The structure of the tables provided should not be changed in any way, e.g. do not add validation, do not change data types.
- You will only be required to use tblPaymentType, tblCustomer and tblProduct tables only.
- You will be required to create a data input form with the appropriate controls and formatting.
- You must save your forms with appropriate names, so that you can identify them later.
- You will provide evidence of your form as screen-prints that must show:
    - the ***DESIGN*** view and ***FORM*** view of all the forms you have created
    - the ***DESIGN*** view of any queries you have created and used with the forms including fields and criteria
    - the ***DATASHEET*** view of any queries you have created and used with the forms
    - details of any calculations, validation and macros/code you have created and used with the forms.
- Ensure sufficient information is provided to allow a competent third party to maintain the database.
- **Time allowed: 75 minutes.**

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Form A – Payment Type Input

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Form B – Product Input

Form C – Customer Input

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